



Harbours Advisory Committee Forward Plan – December 2024 For the period December 2024 – March 2025

This Forward Plan contains future items to be considered by the Harbours Advisory Committee and Dorset Council. It is published 21 days before the next meeting of the Committee. The plan includes items for the meeting. There are standing items for each meeting which are shown in the table below followed by decision for specific meetings.

Harbours Advisory Committee Members

Cllr Rob Hughes	Chair
Cllr Sarah Williams	Vice-Chair
Cllr Sally Holland	
Cllr Mike Baker	
Cllr Ray Bryan	
Cllr Peter Dickenson	
Richard Tinsley	
Mark Saxby	

STANDING ITEMS

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<p>Harbour Masters' Update/PMSC Issues Separate reports to consider the ongoing activity of the Harbour Offices and any Port Marine Safety Code issues.</p> <p>Key decision – No Public Access - Open</p>	Cabinet member for Place Commissioned Services	N/A	Designated Person and harbour users	None	<p>Cabinet Member for Place Commissioned Services</p> <p>Chair of Harbours Advisory Committee</p> <p><i>Lead Officers – James Radcliffe, Bridport and Lyme Regis Harbour Master</i> james.radcliffe@dorsetcouncil.gov.uk</p> <p><i>Ed Carter, Dorset Harbours Manager & Weymouth Harbour Master</i> Ed.Carter@dorsetcouncil.gov.uk</p>
<p>Harbours Consultative Groups To receive key points from recent Harbour Consultative Group meetings (Weymouth quarterly, Bridport & Lyme bi-annually in Oct and Mar).</p> <p>Key decision – No Public Access - Open</p>	Cabinet Member for Place Commissioned Services	N/A	Weymouth, Bridport and Lyme Regis Harbour Consultative Groups	None	<p>Cabinet Member for Place Commissioned Services</p> <p>Chair of Harbours Advisory Committee</p> <p><i>Lead Officers – James Radcliffe, Bridport and Lyme Regis Harbour Master</i> james.radcliffe@dorsetcouncil.gov.uk</p> <p><i>Ed Carter, Dorset Harbours Manager & Weymouth Harbour Master</i> Ed.Carter@dorsetcouncil.gov.uk</p>
<p>Budget Monitoring To provide an update on revenue and capital spend.</p> <p>Key decision – No Public Access - Open</p>	Cabinet Member for Place Commissioned Services	N/A	Service Accountants	None	<p>Cabinet Member for Place Commissioned Services</p> <p>Chair of Harbours Advisory Committee</p> <p><i>Lead Officer – James Radcliffe, Bridport and Lyme Regis Harbour Master</i> james.radcliffe@dorsetcouncil.gov.uk</p>

					<i>Claire Connolly, Business Manager, Weymouth Harbour,</i> Claire.connolly@dorsetcouncil.gov.uk
Flood & Coastal Erosion Risk Management (FCERM) Engineering Update To provide an update of the engineering projects progress and issues. Key decision – No Public Access – Open	Cabinet Member for Place Commissioned Services	N/A	Dorset Council Engineering Team	None	Cabinet Member for Place Commissioned Services Chair of Harbours Advisory Committee <i>Lead Officer – Matthew Penny, Service Manager for Flood and Coastal Erosion Risk Management</i> matthew.penny@dorsetcouncil.gov.uk
Marine Safety Plan To review a Marine Safety Plan for Dorset Council Harbours. On a biannual basis (spring and autumn meetings) Key Decision – No Public Access - Open	Cabinet Member for Place Commissioned Services	N/A	<u>Consultees:</u> Lead Officers Cabinet Member, Harbours Advisory Committee, Harbour Consultative Groups	None	Chair of Harbours Advisory Committee <i>James Radcliffe, Bridport and Lyme Regis Harbour Master</i> James.Radcliffe@dorsetcouncil.gov.uk <i>Ed Carter, Dorset Harbours Manager & Weymouth Harbour Master</i> Ed.Carter@dorsetcouncil.gov.uk
Business Plan Update To provide an update on Business Plan delivery and progression of proposed developments On a biannual basis (spring and autumn meetings) Key Decision – No Public Access - Open	Cabinet Member for Place Commissioned Services	N/A	<u>Consultees:</u> Lead Officers Cabinet Member Harbours Advisory Committee Harbour Consultative Group	Dorset Harbours Business Plan 2024 - 2029	Cabinet Member for Place Commissioned Services Chair of Harbours Advisory Committee <i>Lead Officer – Ed Carter, Dorset Harbours Manager & Weymouth Harbour Master</i> Ed.carter@dorsetcouncil.gov.uk

<p>Points/questions from Committee Members To discuss any concerns or issues raised by Committee Members.</p> <p>Key decision – No Public Access - Open</p>		<p>N/A</p>	<p>N/A</p>	<p>None</p>	<p>Chair of Harbours Advisory Committee</p> <p><i>Lead Officers – James Radcliffe, Bridport and Lyme Regis Harbour Master</i> james.radcliffe@dorsetcouncil.gov.uk</p> <p><i>Ed Carter, Dorset Harbours Manager & Weymouth Harbour Master</i> Ed.Carter@dorsetcouncil.gov.uk</p>
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<p>Harbour Management Software To provide an update on the procurement of a new Harbour Management Software.</p>	<p>Cabinet Member for Place Commissioned Services</p>	<p>5th March 2025</p>	<p><u>Consultees:</u> Lead Officers Cabinet Member Harbours Advisory Committee Harbour Consultative Group</p>	<p>Harbour Assist Business Case</p>	<p>Chair of Harbours Advisory Committee <i>Lead Officer – Ed Carter, Dorset Harbours Manager & Weymouth Harbour Master</i> Ed.carter@dorsetcouncil.gov.uk</p>
<p>Removal of Pilotage Function To provide an update on the remove of the Weymouth Pilotage Function</p>	<p>Cabinet Member for Place Commissioned Services</p>	<p>5th March 2025</p>	<p><u>Consultees:</u> Lead Officers Cabinet Member Harbours Advisory Committee Harbour Consultative Group</p>		<p>Cabinet Member for Place Commissioned Services Chair of Harbours Advisory Committee <i>Lead Officer – Ed Carter, Dorset Harbours Manager & Weymouth Harbour Master</i> Ed.Carter@dorsetcouncil.gov.uk</p>

Private/Exempt Items for Decision

Each item in the plan above marked as 'private' will refer to one of the following paragraphs.

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the shadow council proposes:-
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.